

## Job Description for Corporate Finance Analyst

### *Reporting to Chief Executive Officer*

Synergistic Financial Advisors (SFA) is providing corporate finance advisory services to the local and the International corporations. With a main focus towards the GCC region, SFA is providing the analytical services to renowned Corporate Advisory and Private Equity firms located in KSA on the basis of off – shore as well as on – shore resource availability. SFA seeks a Corporate Finance Analyst to work directly under the senior executives and provide off – shore and on – shore corporate advisory services to our clients in KSA.

### **Job Description**

- Gathering, analyzing and interpreting complicated numerical information and assessing and predicting financial risks and returns. Using financial modelling to predict outcomes
- Developing financial models of different companies and drafting investment documents
- Negotiating and structuring financial details and running transactions
- Providing investment advice, tactics and recommendations
- Liaising with accountants, lawyers, financial experts and regulatory bodies
- Assist in the planning and development of the organization's long-term financial objectives & strategic plans, including capital structure and capital allocations
- Participate and assist in all capital markets transactions. Monitor market conditions and opportunities in all markets
- Gather and organize information on industry, competition and company. Update peer analysis and track earnings estimates. Review and comment on research reports
- Gather and organize information related to expansion and new lines of business. Primarily responsible for modeling financial outcomes
- Analyze data gathered, develop information and consider available solutions or alternative methods of proceeding with respect to various businesses or financial situations
- Assist senior management in identifying organizational strengths, weaknesses, opportunities and threats to achieving plans. Support through research, analysis and recommendations
- Conduct financial reviews to ensure financial results are being attained
- Conduct analysis of organization's operational effectiveness, capacity, resource utilization, and operating cost containment
- Participate in acquisition due diligence

### **Candidate Profile**

- Four years Bachelor's degree required. Masters of Business Administration preferred
- At least 2 years experience with an Investment Banking or Corporate Finance firm
- Ability to work under strict deadlines. Must demonstrate advanced knowledge and ability to work with Excel & Internet navigation. Basic knowledge of MS Word, Excel and Power Point required
- Excellent financial modeling skills and ability to draft investor documents
- Competent in financial valuations, competent in data research, analysis and interpretation
- Must be an enthusiastic team player, familiar with multi-disciplined projects involving numerous critical tasks